

**NIAGARA FALLS BOARD OF MUSEUMS**  
**Thursday, 21 February, 2008, 7:00 p.m.**  
**MINUTES**

**Present:** Gordon West (Chair); Tony Caruso; Margaret Dunn; John Harkess; Don Jackson; Margaret Mingle; Daniel Rodrique

**Staff Present:** Kathleen Powell, Museums Manager; Deborah Legge, Recording Secretary

**Guest:** Jon Neuert, of Baird, Sampson Neuert, Architects

**Regrets:** Dino Fazio, Marie Henry, Vince Kerrio

**Call to Order:** by G. West, as Chair, at 6:59 p.m.

The Board welcomed Jon Neuert, of the architectural firm of Baird, Sampson, Neuert, who gave a detailed presentation of plans for the Lundy's Lane Historical Museum expansion. Board members were each equipped with the up-to-date architectural report ahead of time.

**Motion:**

**That Board of Museums adopt the concept plan update report prepared by Baird, Sampson, Neuert on this date, 2008.**

D. Jackson/M. Mingle  
Carried unanimously

Discussion of the Board's next steps ensued. Mr. Neuert and Board members will present to City Council this coming Monday, February 25<sup>th</sup> and request a motion of support in principle and that Council commit to this project in the five year Capital Budget forecast. Fundraising efforts will be able to begin in earnest from the date of Council's financial commitment.

**Action: Board members and staff are encouraged to attend Council on Monday, February 25, 2008.**

**Minutes:**

**Motion: That the Minutes of the Meeting of Thursday, 17 January, 2008, be adopted as distributed.**

D. Jackson/D. Rodrique  
Carried

**Matters Arising**

There were no matters arising from the Minutes.

**Subcommittee Reports**

- a) Fundraising Committee: D. Jackson distributed the Fundraising Subcommittee Report.
- The subcommittee has met with the Mayor and the Legacy and Infrastructure Subcommittee of the 1812 Task Force. The Legacy and Infrastructure sub-committee has reviewed and is in favour of the entire project, including the expansion,

battlefield trail development, a pedestrian walkway over Lundy's Lane, heritage park, possible public art, etc.

- At a meeting on February 7 the Fundraising Committee adopted the brand, "Celebrate the past, Build the future" which will appear on any new correspondence from the Fundraising Committee in some way.
- Acknowledgment of the assistance of Nancy Eidt.
- The financial campaign goal of \$11.5 million was reviewed; the exercise of compiling a list of major donors has begun, as has the development of a solicitation kit.
- Meetings with Ministry officials, MPP, and MP, have been scheduled.
- Though the Legacy Wall donation programme has been very well accepted, it was felt that prices were out of the reach of most people. Prices have been costed down \$100, \$250 for 2 lines of history, and \$500 for 6 lines of life history. Brochures being recalled and prices revised.

**Action: The next Fundraising Subcommittee meeting next week, February 28, at 9:30 am.**

b) Feasibility Committee:

- Discussions pertaining to this Subcommittee's work were accomplished at the time of the architect's presentation.

c) Armoury Ad Hoc:

- This Subcommittee is still awaiting City Council's decision regarding the Military Museum's use of the entire building.

d) Marketing:

- M. Mingle reported that she has met with Willoughby Historical Museum staff regarding the Rural Roots event in June, as well as with Willoughby Historical Society members about their own 40<sup>th</sup> Anniversary plans.

**Action: The next pertaining to the Subcommittee's work is scheduled for February 29.**

e) Task Force:

- The Ministry of Culture has committed \$8,000 for each Provincial region to develop Bicentennial activities. Discussion of funding possibilities and the Niagara 1812 Legacy Council Corp. activities.

f) Youth:

- Applications to the Youth Committee will be reviewed and brought to the Board at the March 20 meeting. Discussion of pre-screening and interviewing applicants before appointment.

**Action: Successful applicants will be appointed to the Committee by the Board in April.**

**Correspondence:**

- a) Thank-you letter from the Lincoln & Welland Regiment for use of Armoury. Discussion of the imposition of a key deposit when outside groups use the facilities.
- b) Letter from “a concerned resident” regarding changes at the Willoughby Historical Museum. Discussion of museum standards and the proper handling of complaints. This letter was not signed therefore no reply is possible.
- c) Village of Chippawa Citizens Committee comments in favour of name change for the Lundy’s Lane Historical Museum.

**Managers Report**

- a) K. Powell distributed her report.
- b) K. Powell advised that Scott Nicholson broke his ankle yesterday and will be away from work for at least a week.

**New Business**

- a) Discussion, initiated by T. Caruso whether the Museums had a Facebook page. The Museums have had a Facebook page for several months.
- b) J. Harkness commented on the recent Museums display at Niagara Square Heritage Showcase; thanks to staff and Board members in attendance.
- c) J. Harkness distributed information about the current efforts on behalf of All Saints Church, to be received and filed.

**Adjournment:**

**Motion: That this meeting be adjourned at 9:07 p.m.**

T. Caruso/D. Rodrique  
Carried

**Next Meeting: Thursday, March 20, 2008, 7:00 p.m.**  
**Lundy’s Lane Historical Museum Board Room**